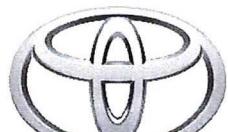


# Guidance Notes

## Importing

## Toyota & Lexus



**TOYOTA**



# Importing your vehicle into the United Kingdom

We recommend that you do not bring your vehicle into the UK without first contacting the DVLA and your insurance provider

## 1. Vehicles originating from another country within the European Economic Area

Any vehicle being imported into the UK for a period of longer than six months must be registered with the Drivers Vehicle Licensing Agency (DVLA). Please refer to the following website ([www.gov.uk/importing-vehicles-into-the-uk](http://www.gov.uk/importing-vehicles-into-the-uk))

- In order to complete this registration the DVLA will require a Certificate of Conformity (COC). This can be provided by the national Toyota sales office within the country of origin.

Contact details for selected national Toyota offices can be found at [www.toyota-europe.com](http://www.toyota-europe.com).

Alternatively, customers should email [cust.service@toyota-europe.com](mailto:cust.service@toyota-europe.com)

- If, for any reason, no COC is available the vehicle is likely to require an Individual Vehicle Approval certificate. This can be arranged through the Drivers Vehicle Standards Agency (DVSA) and further information can be found at [www.gov.uk/vehicle-approval](http://www.gov.uk/vehicle-approval) In addition, we would advise you to contact your national Toyota sales office for more information relating to your vehicle.

*Please note that we will not be able to provide a COC or any other information relating to vehicles from outside of the UK. Whilst we are able to assist with queries concerning vehicles from Northern Ireland, we cannot provide any data for vehicles from the Republic of Ireland.*

*Queries relating to vehicles from the Republic of Ireland should be addressed to [coc@toyota.ie](mailto:coc@toyota.ie)*

## 2. Vehicles originating from any country outside of Europe

- Any vehicle being imported into the UK for a period of longer than six months must be registered with the DVLA. All customers wishing to bring a vehicle into the UK from outside of Europe are advised to visit [www.gov.uk](http://www.gov.uk) for further information.
- Currently, no COC will be available for any vehicle originating from outside of Europe as this document does not exist in any non-European jurisdiction.
- As no COC will be available for your vehicle, it is likely that an Individual Vehicle Approval certificate will be required. This can be arranged through the DVSA. There may be an exception for vehicles that were manufactured more than 10 years ago (such vehicles may only require a current MOT certificate). Further information about the application process can be found at [www.gov.uk/vehicle-approval](http://www.gov.uk/vehicle-approval)

- We cannot provide a statement of compliance for vehicles imported to the UK including those from outside Europe.

Customers wishing to import a vehicle from outside of Europe should contact the national Toyota sales office in the country where the car was first registered to obtain the relevant information relating to their vehicle.

### 3. Additional information

#### I want to import a Left hand drive vehicle into the UK from any country

In addition to the usual registration requirements, you must demonstrate that the vehicle has been appropriately modified to ensure that it complies with UK road regulations. This includes the fitment of the following:

- headlamps for left hand traffic
- speedometer capable of displaying both KPH and MPH\*  
*(A vehicle fitted with an electronic display may have the option to switch to MPH, please read your owner's manual or visit your local Toyota/Lexus Centre to find out. Owners should contact the DVSA for those vehicles without electronic display fitted.)*
- rear seat belts (if applicable)
- rear fog lamp
- side lamp indicators

For more information on UK road regulations please refer to [www.gov.uk/vehicle-registration](http://www.gov.uk/vehicle-registration)

\*refers to both LHD and RHD

#### I require the Date of Manufacture of my vehicle

There may be occasions where you are asked to provide evidence of the date of manufacture of a vehicle (e.g. that vehicle originates from outside of Europe). We may be able to provide you with this document (providing that the vehicle is listed on our database).

*Please note that the letter that we will provide will only be able to confirm the month and year of manufacture and not the date of original registration.*

These documents are provided Free of Charge.

#### I want to amend the current UK registration document relating to my vehicle

- A registration document may need to be amended to allow any inaccuracy or omission to be corrected. In order to complete this process you may require us to confirm certain information relating to your vehicle (e.g. model name).
- We are able to provide this information if it is available to us, however, if it is not available then we cannot assist you. Please note that CO<sub>2</sub> emissions data for a vehicle imported outside of Europe is not available.

- In order to produce this document we must see the registration document that needs to be amended.

***Please note that we are unable to process any applications received without this document.***

These documents are provided Free of charge

#### **I require an Euro Emissions Status confirmation letter**

There may be occasions where you are asked to provide evidence of Euro Emissions status of a vehicle.

For example, you may be required to provide supporting documentation for your PCO taxi inspection i.e. Certificate of Conformity or Euro Emissions Status confirmation letter.

Please check full eligibility requirements before proceeding with this application.

We strongly advise that you do not book your PCO inspection until you are in receipt of the Certificate of Conformity/Emissions Confirmation Letter applied for. Under no circumstances shall Toyota (GB) Plc be liable for any costs incurred or losses arising from any missed appointments/inspections arranged prior to receipt of the requested documentation.

These documents are provided Free of charge.

#### **I need to find out the UK model equivalent of my vehicle**

Insurers in the UK frequently ask customers who have imported a vehicle from outside of the UK to provide them with details of the UK model equivalent.

Unfortunately we are not able to provide customers with details of the UK equivalent of any vehicle imported from a country outside of the UK. We cannot be certain of any modifications made to vehicles originating outside of the UK and so if we were to provide any such information it could risk the insurance of that vehicle being invalidated.

We strongly recommend that anyone seeking to import a vehicle into the UK from any other country contacts their insurance provider for further information regarding premiums and coverage.

#### **Australian and New Zealand vehicles**

If your vehicle originates from Australia or New Zealand and the vehicle is under 10 years of age you may require a statement of compliance, this can be obtained from Toyota Motor Corporation, Australia. Please contact them in the first instance.

[enquiries@toyotaenquiries.com.au](mailto:enquiries@toyotaenquiries.com.au)

#### **Technical Assistance**

Please contact your local Centre who may be able to provide assistance to you, you can find these on our website [www.toyota.co.uk](http://www.toyota.co.uk).

#### **Toyota Forklift Trucks**

If you have any queries regarding a Toyota Forklift Truck, please contact Toyota Material Handling UK: 0870 850 1400 or email [www.toyota-forklifts.co.uk](http://www.toyota-forklifts.co.uk)

#### **4. How do I obtain a Date of Manufacture/Euro Emissions Status/Declaration letter?**

In order to obtain either of the above confirmation letter please follow the steps outlined below:

- Refer to the Toyota Guidance Notes and download a Vehicle Confirmation Letter application form.
- Email the completed form to [coc@toyota.co.uk](mailto:coc@toyota.co.uk) or [coc@lexus.co.uk](mailto:coc@lexus.co.uk) with one of the following:

V5C: A Copy of your vehicle's V5C document, showing YOU as the Registered Keeper

Or: If you are NOT the registered Keeper, you must supply us with the appropriate evidence that you OWN the vehicle. (This can be in the form of a 'Purchase Invoice' clearly showing your full name and address details)

NOTE: We cannot accept the 'NEW KEEPER' supplement slip from the V5 as proof of ownership

**We are unable to process any applications received without this document or an alternative document providing confirmation of legal ownership of the vehicle.**

These documents are provided Free of Charge.

#### **Data protection**

Any data provided by you when you submit a general enquiry form or collected by us in dealing with any query that you raise, will only be retained for our own customer service records. Such data will not be used for any marketing purposes and will be stored on secure servers within the European Union. Any sensitive personal data that you may be asked to provide to us (e.g. in relation to the completion of a payment) will be permanently and securely destroyed as soon as is reasonably practical. No payment data is ever entered onto or stored on any of our computer networks.

For further information about how we use your personal data more generally, please refer to our Privacy Policy.