

Toyota (GB) Plc – Whistleblowing Policy Public & Interested Parties



1. About this policy

Toyota (GB) PLC (“**TGB**”) is committed to conducting our business with honesty and integrity and we expect all staff, contractors and suppliers to maintain high standards of behaviour. Any suspected wrongdoing can be reported using the method set out below.

This policy applies to any member of the public or interested parties in the UK. TGB represents the Toyota and Lexus brands in the UK.

2. What is whistleblowing?

Whistleblowing is the reporting of a genuine concern of suspected wrongdoing or dangers in relation to our business activities. Reportable issues may include:

- involvement in bribery, fraud or other criminal activity
- bullying, harassment or victimisation in our workplace
- breaches of confidentiality, privacy or security
- danger to the health and safety of individuals
- damage to the environment
- any breach of legal or professional obligations
- any attempt to conceal any of these activities

3. Whistleblowing helpline

TGB has engaged Safecall, an independent, confidential reporting service. The service is available for reporting all concerns that relate to TGB’s business operations. Reports made to Safecall may be made anonymously and will always be dealt with the strictest confidentiality.

The Safecall service is available 24 hours a day, 365 days a year. It is staffed by trained and highly skilled professional call handlers who are experienced in dealing with whistleblowing concerns. You may contact Safecall by phone, email or via their website:

SAFECALL CONTACT DETAILS	
Phone	0800 915 1571
Email	tgb@safecall.co.uk
Website	https://www.safecall.co.uk/file-a-report/

When you contact Safecall by telephone you will be asked by the call handler to explain your concern in as much detail as possible. During the call, the call handler will take notes and may ask you questions based on the account you give.

Once complete, Safecall will send a written report to Toyota (GB) Plc Legal & Compliance and/or senior management at TGB. Should you contact Safecall you may choose to remain anonymous.

Following receipt TGB will commence an investigation in line with procedures set out in TGB’s Whistleblowing Management System, which is built on the principals of trust, impartiality & protection.