MyToyota App – Activate smart charging services – Guide
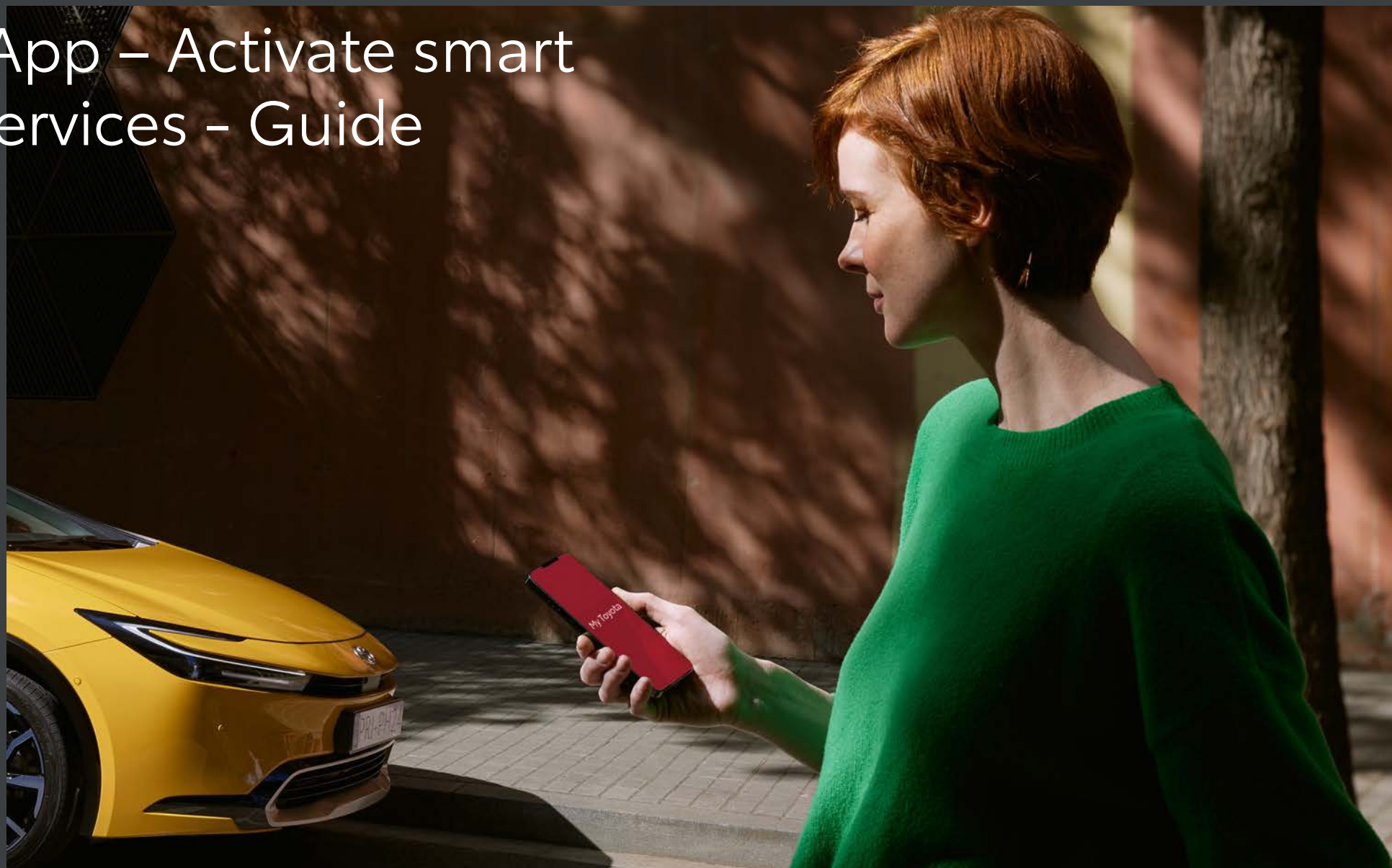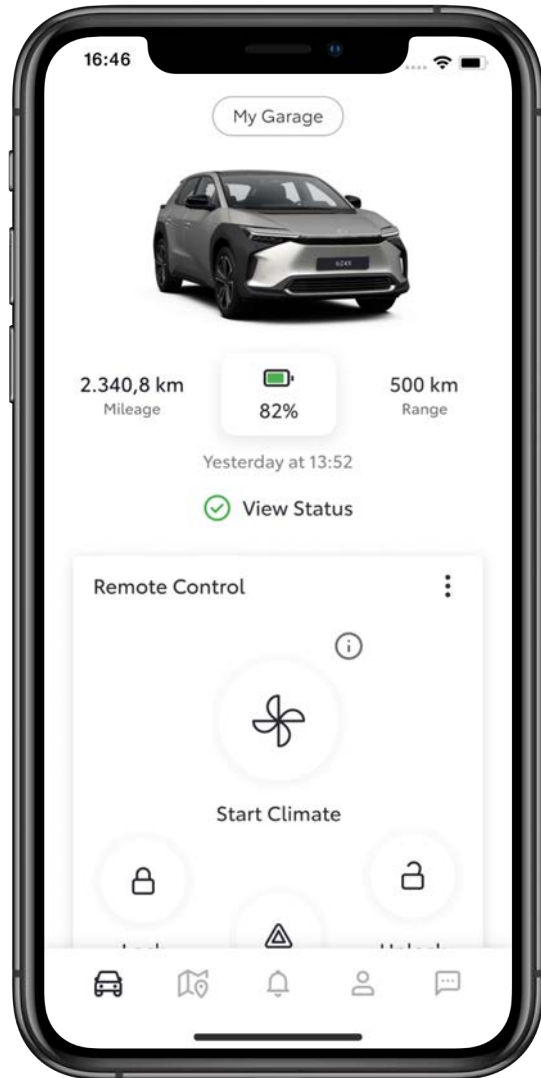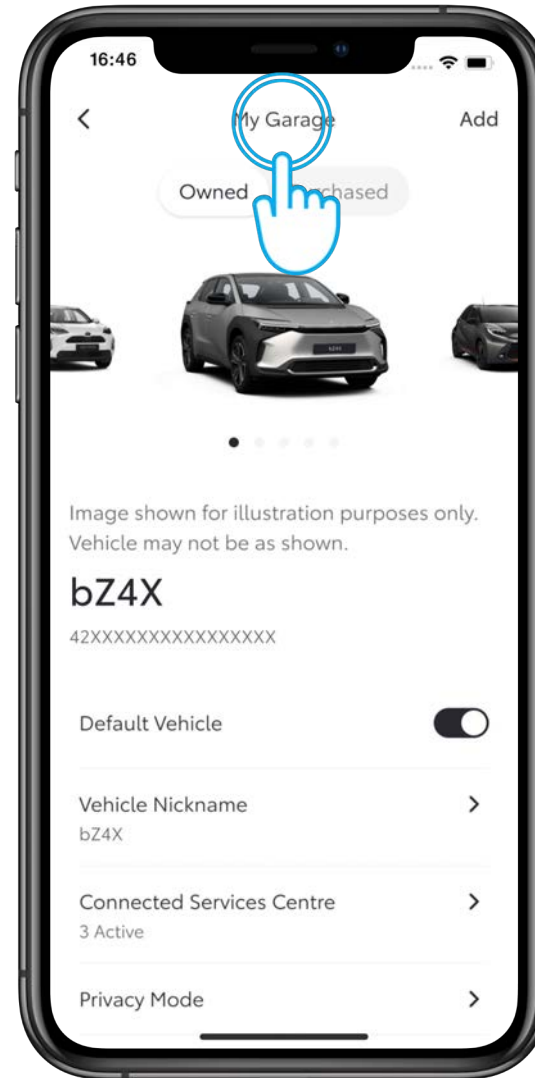
TABLE OF CONTENTS

ACTIVATE SMART CHARGING SERVICE

STEP 1

To activate Charging Network services on your MyToyota app, log in using your credentials.
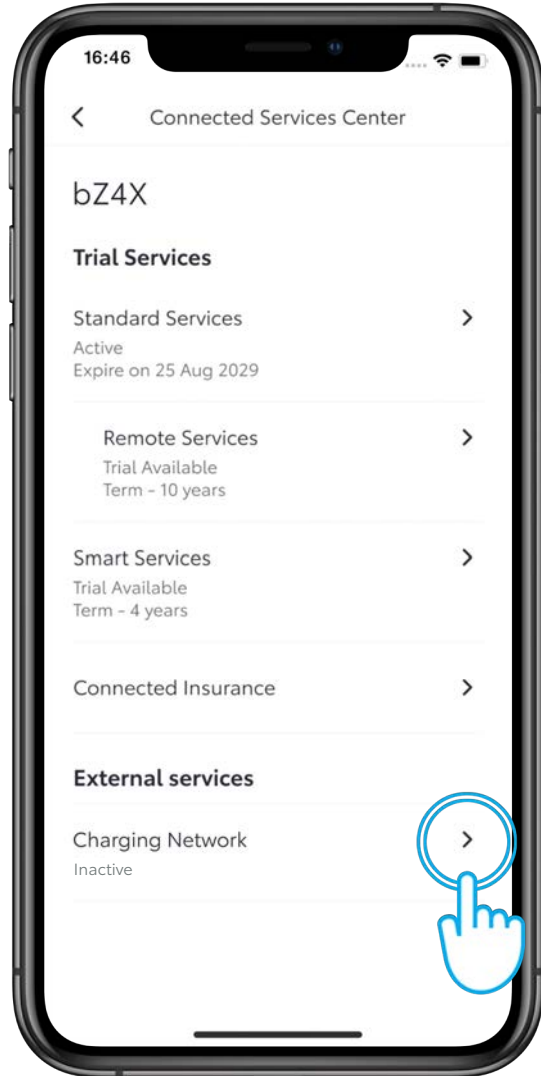
STEP 2
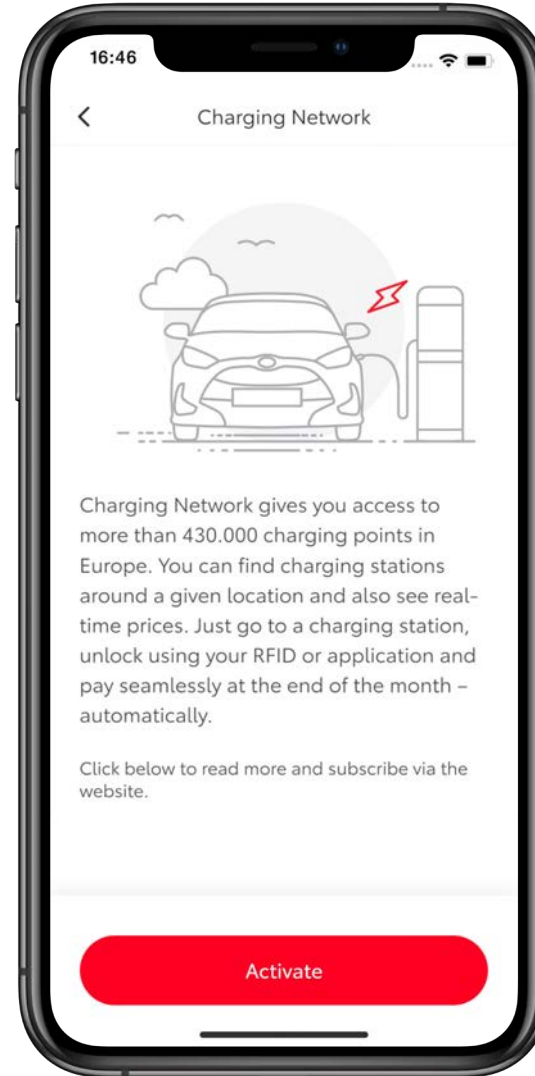
Tap on "My Garage".

ACTIVATE SMART CHARGING SERVICE

STEP 3

In the Connected Services Center, under the Available tab, tap on "Charging Network".
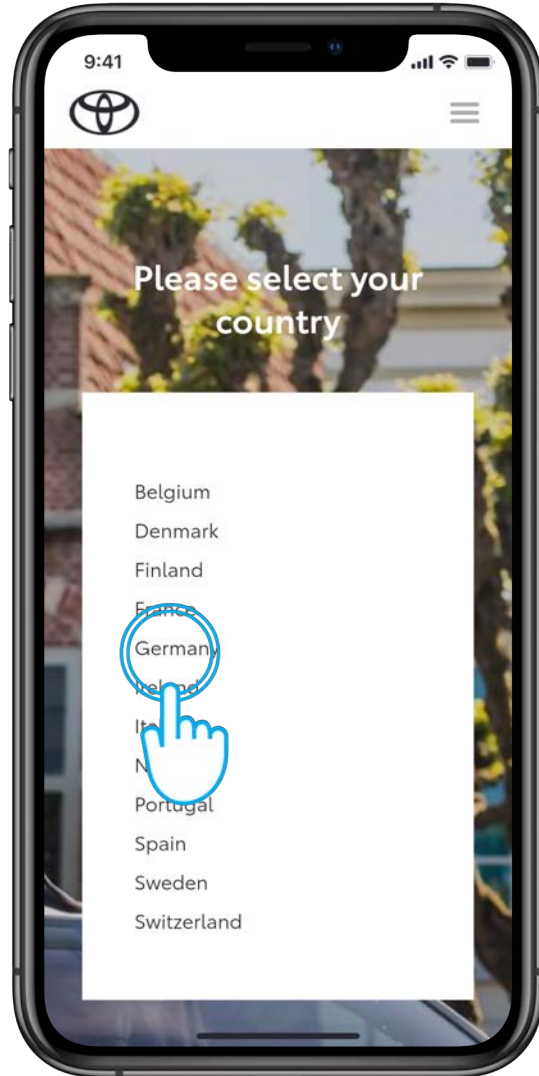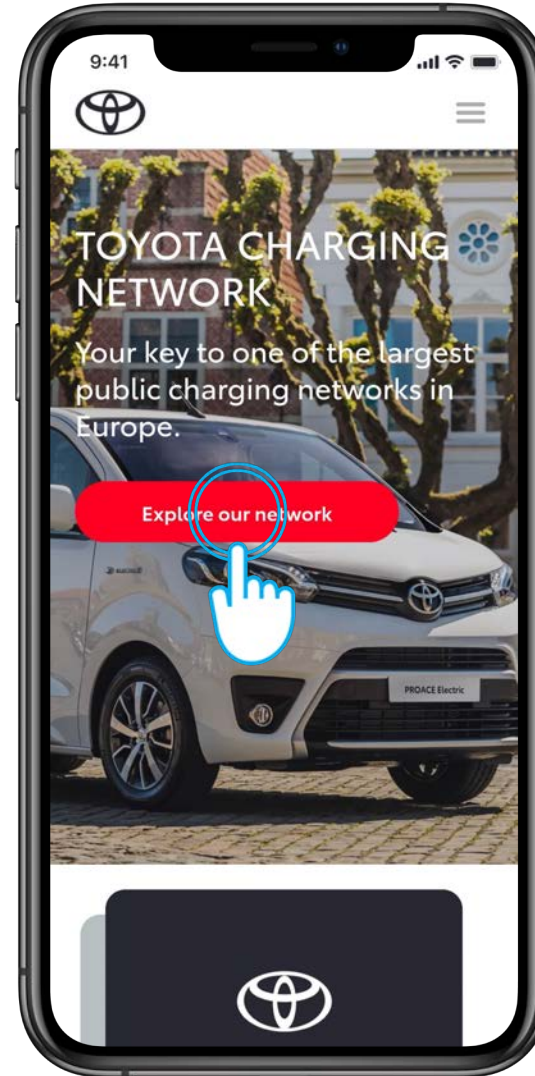
STEP 4

Tap on "Activate".

CREATING A DCS CONTRACT

STEP 1

You are now at the DCS portal.

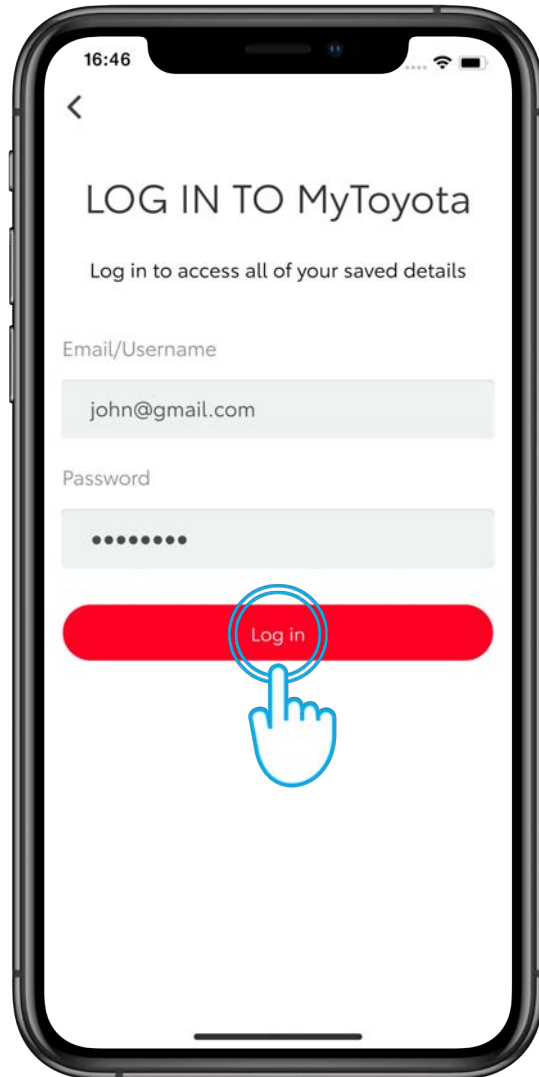Tap on the country in which you want to create a charging contract.

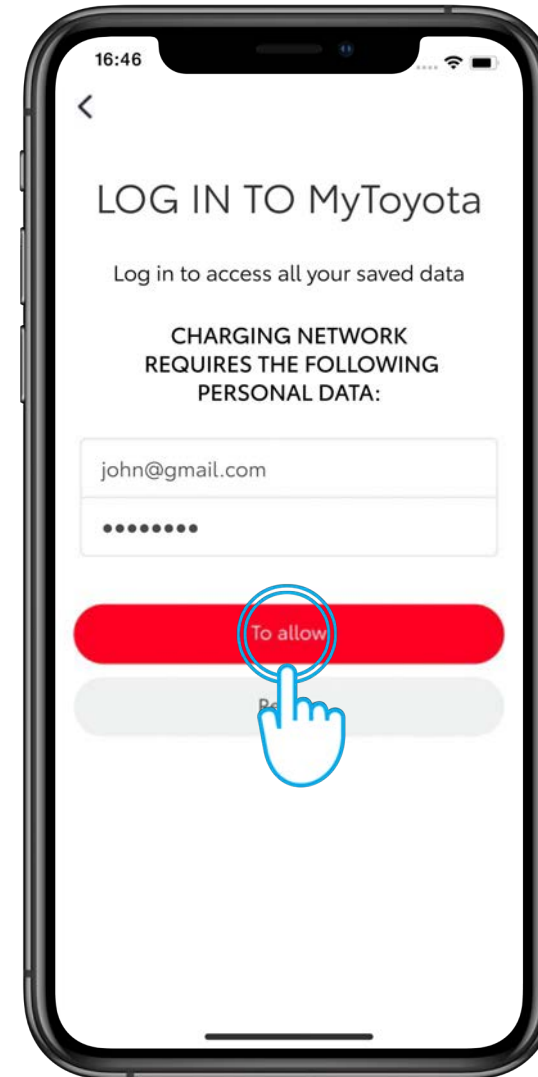## STEP 2

Tap on "Explore our network"

CREATING DCS CONTRACT

STEP 3

Enter your MyToyota User ID and password.
Tap on "Log in".

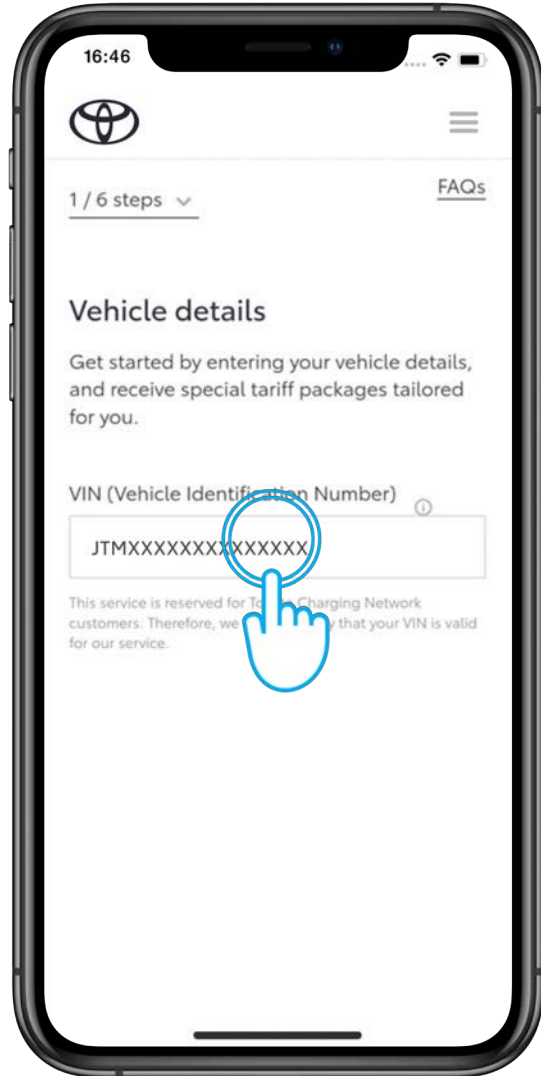If you have forgotten the password, you can reset it on the Toyota regional site.

STEP 4

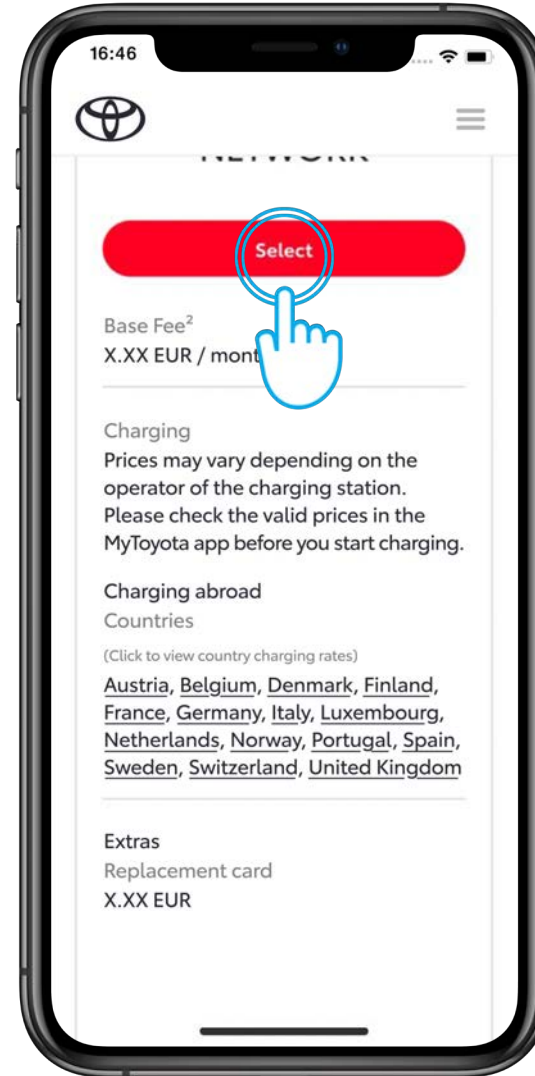Tap on "To allow" to accept that Charging Network can access your data.

CREATING DCS CONTRACT

STEP 5

The DCS contract creation flow consists of 6 steps.

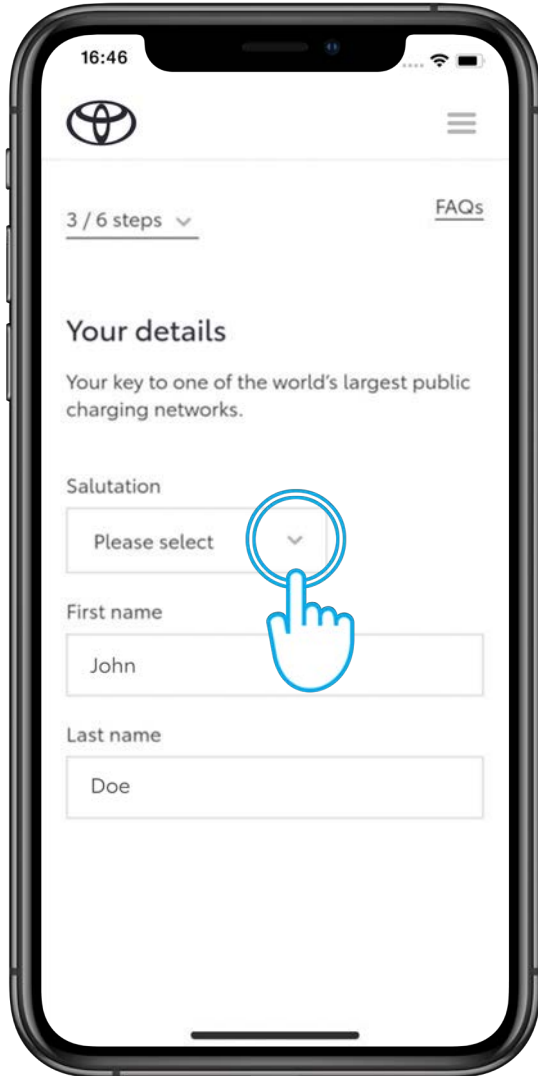Enter the VIN number of your car.

STEP 6

The Charging Network displays the applicable tariff plan. Choose your preferred tariff and then Tap "Select" to continue.
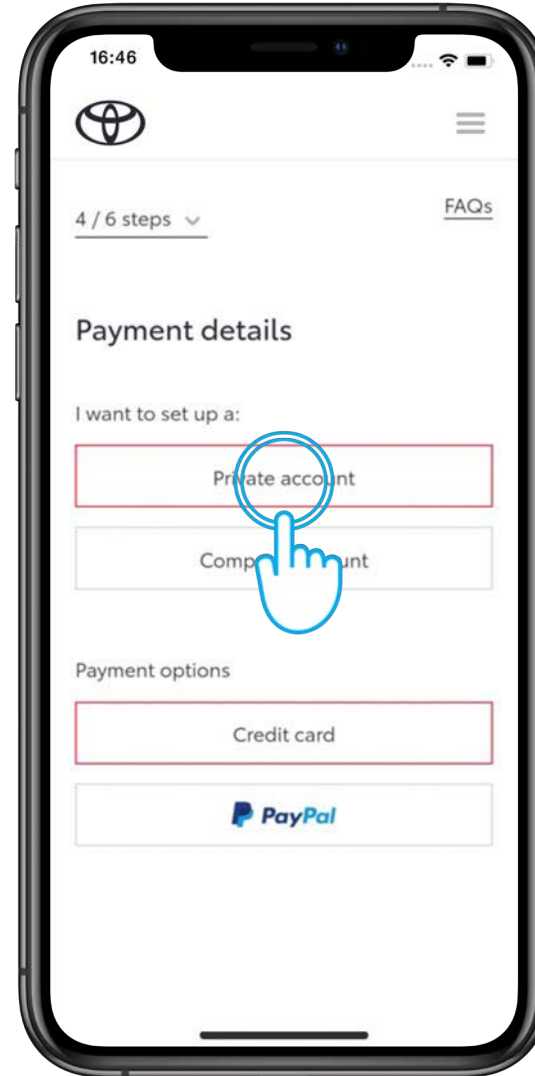
CREATING DCS CONTRACT
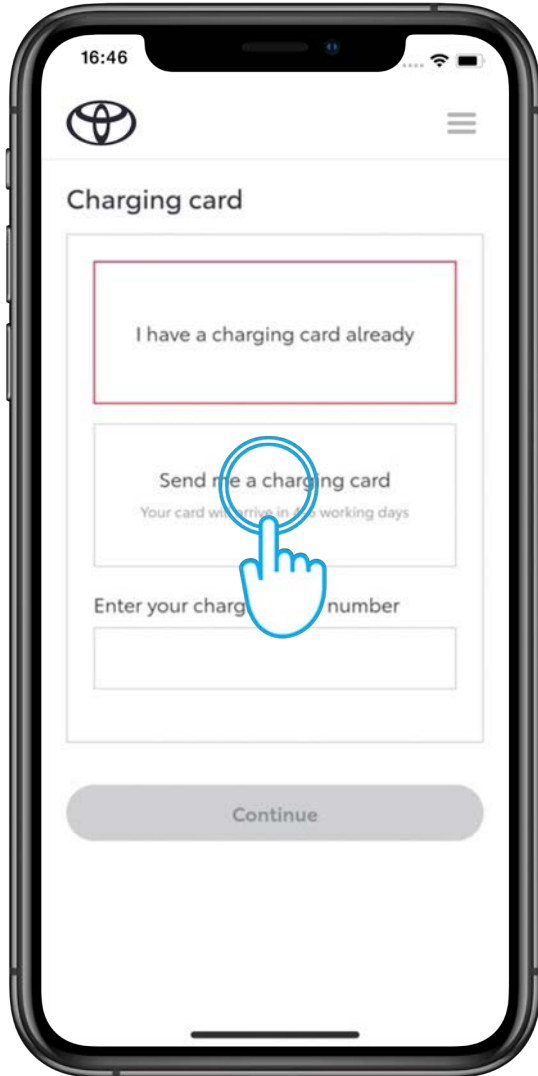
STEP 7

Enter your personal details

STEP 8

Enter your payment details.

The Charging Network will use this payment method for your charging sessions and monthly subscription payments.

If you enter a business credit card, the Charging Network requires additional details.
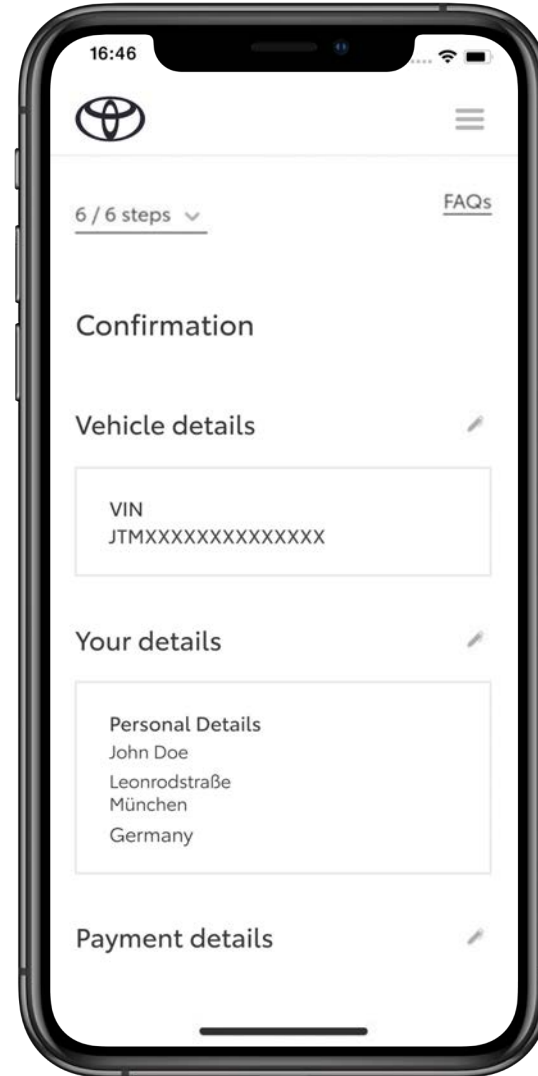
CREATING DCS CONTRACT

STEP 9

Tap on "Send me a charging card".

The Charging Network ships the card to the address you specified, usually within 5-to-7 working days.
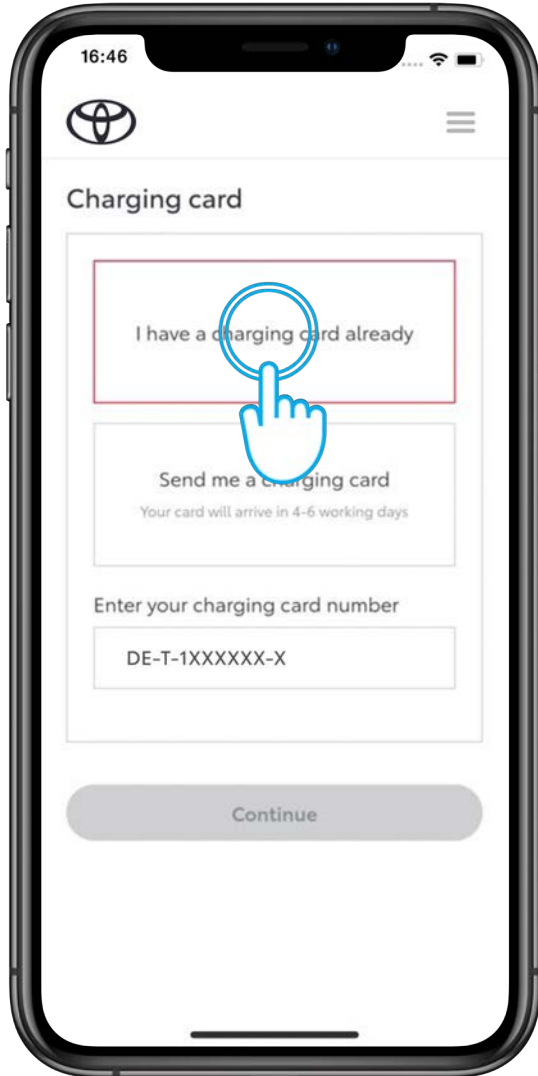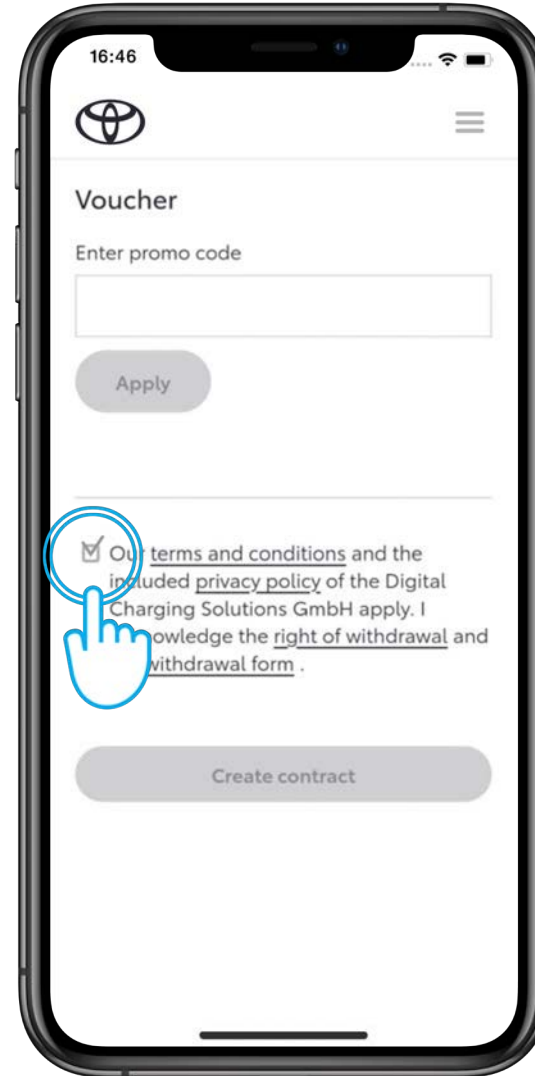
STEP 10

You can review the details you have entered.

CREATING DCS CONTRACT
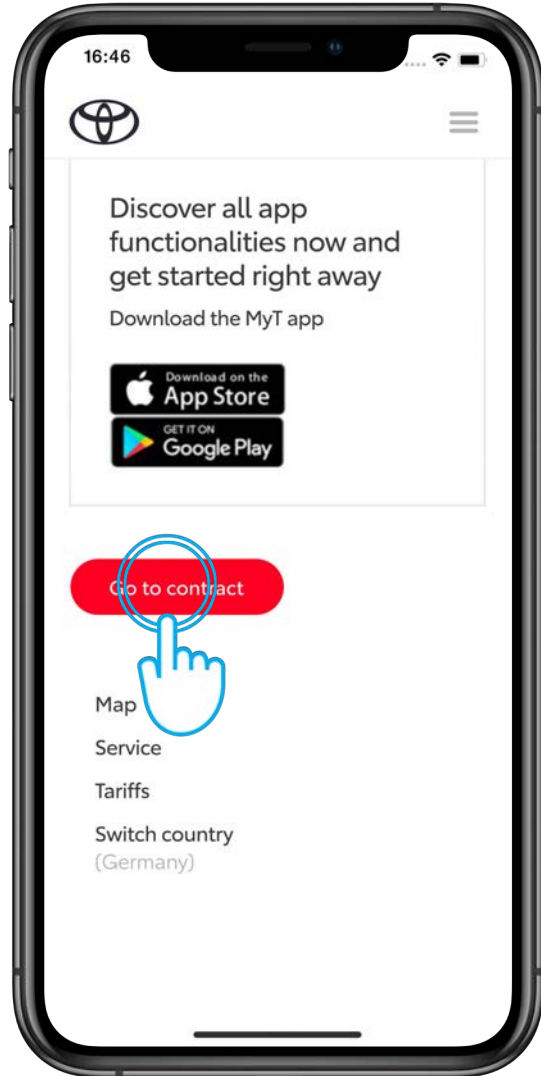
If you already have a card, enter the number.

STEP 11

Agree to Charging Network Terms and conditions
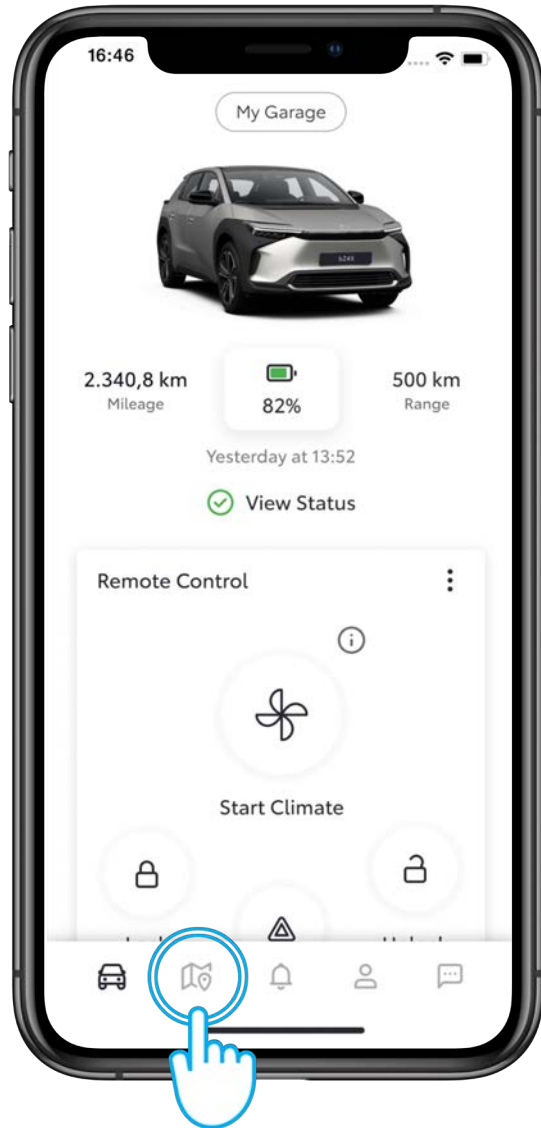
CREATING DCS CONTRACT

STEP 12
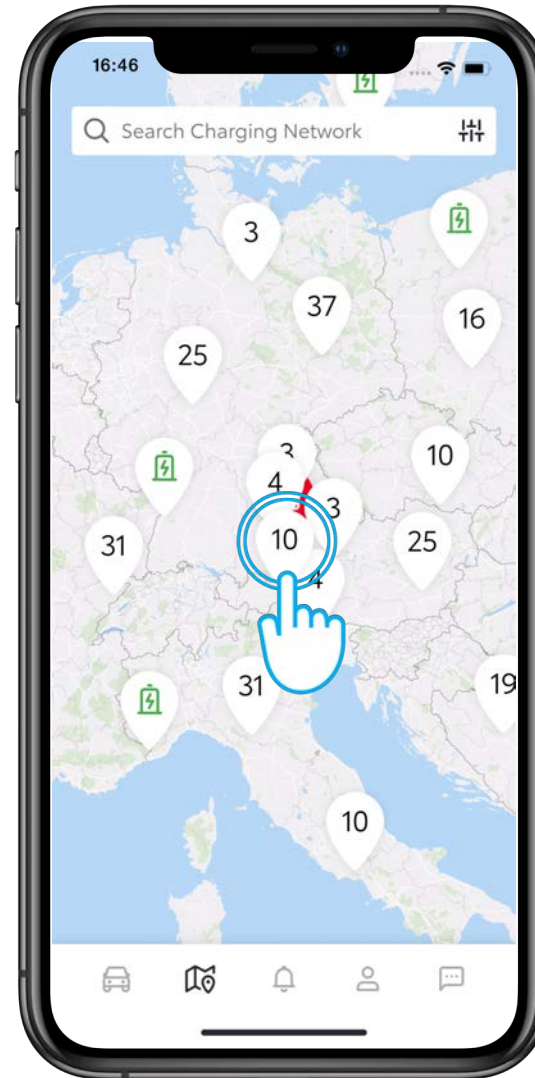
Create the contract and you're finished.

FINDING CHARGING STATIONS

STEP 1

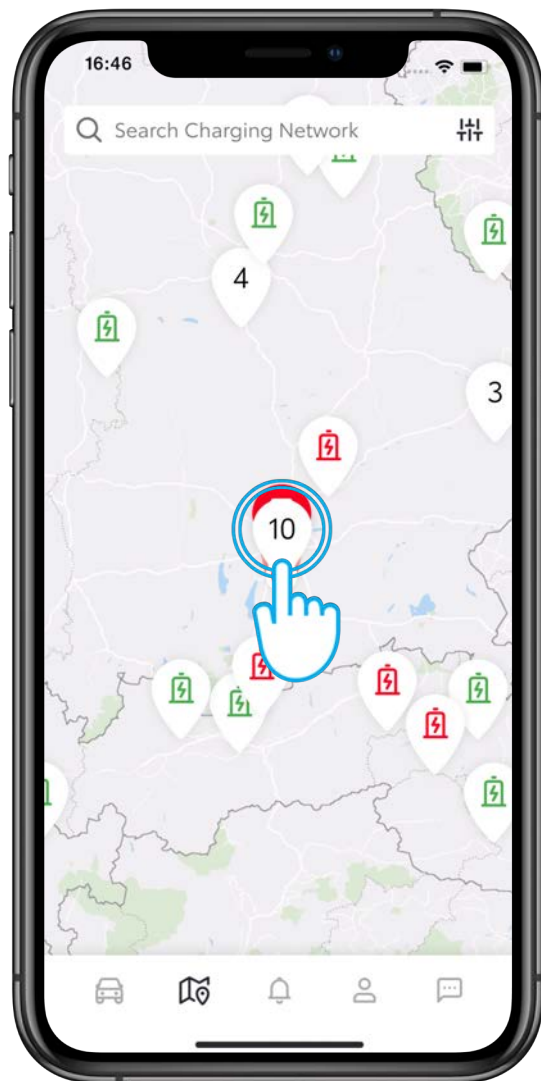On the Home screen, tap the map icon.

STEP 2

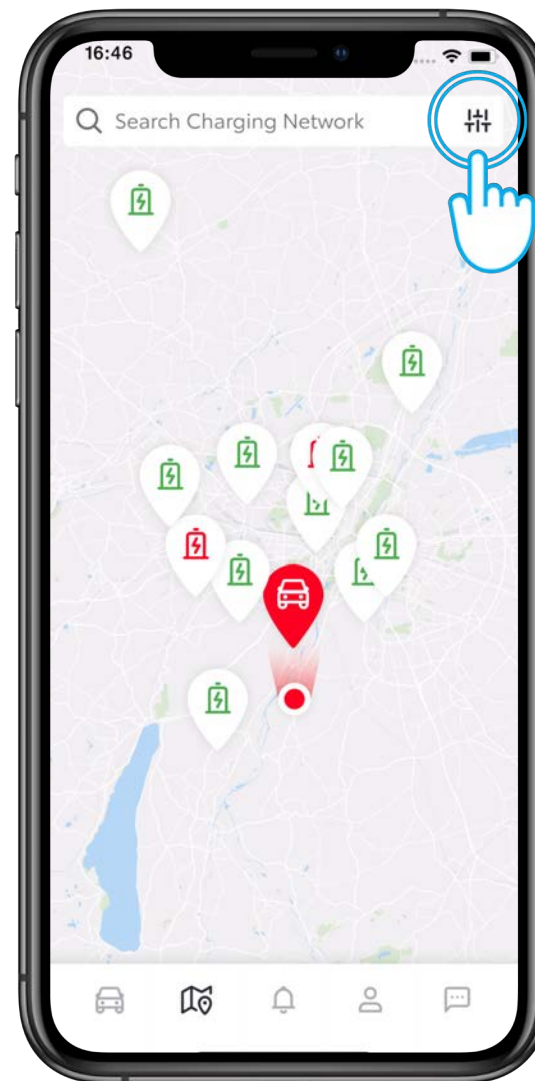You can view the zoomed-out version of the map. You can tap a cluster to zoom in.

ZOOMING IN AND APPLYING FILTERS

STEP 3

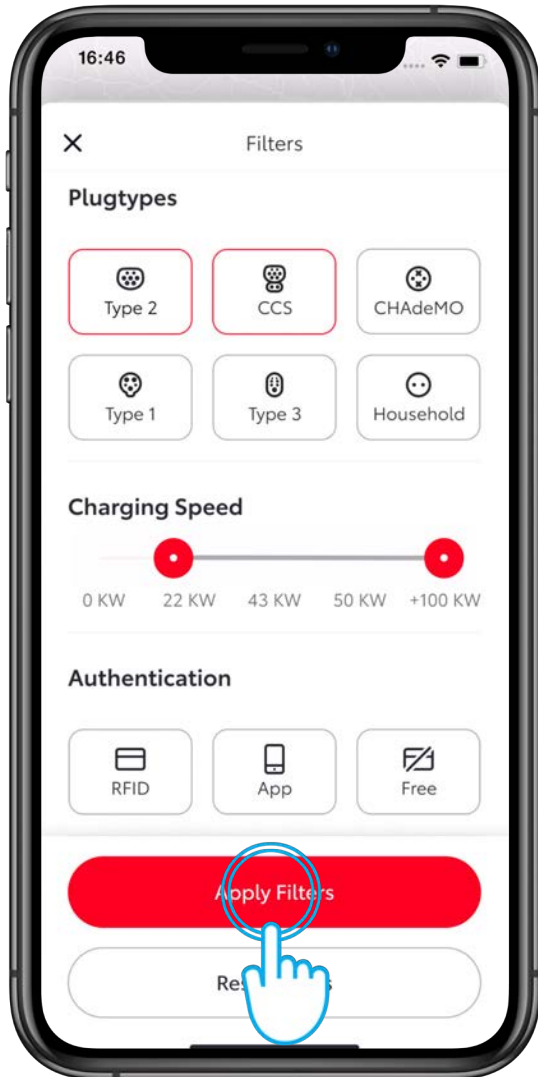Zoom in further to view individual charging stations.

STEP 4

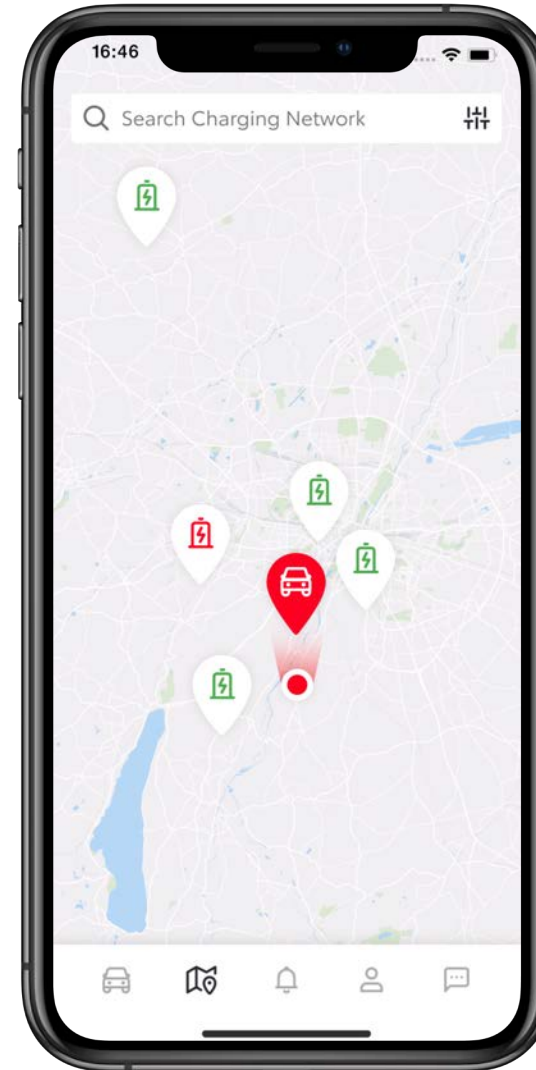Tap the filter icon on the top right corner to filter the charging stations.

VIEWING CHARGING STATION DETAILS

STEP 5

Select plug type, charging speed, authentication etc.
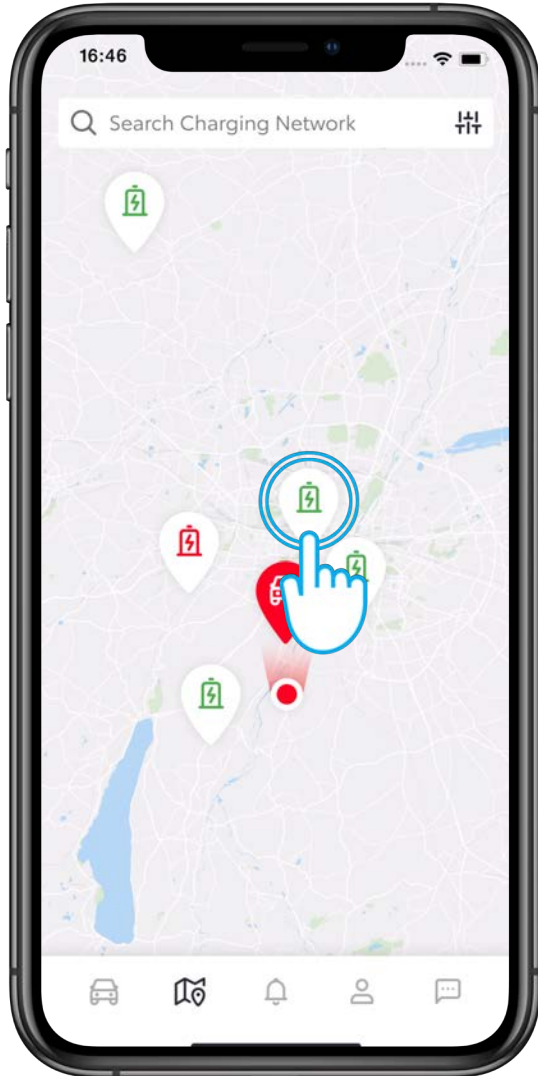
Tap "Apply Filters".

STEP 6
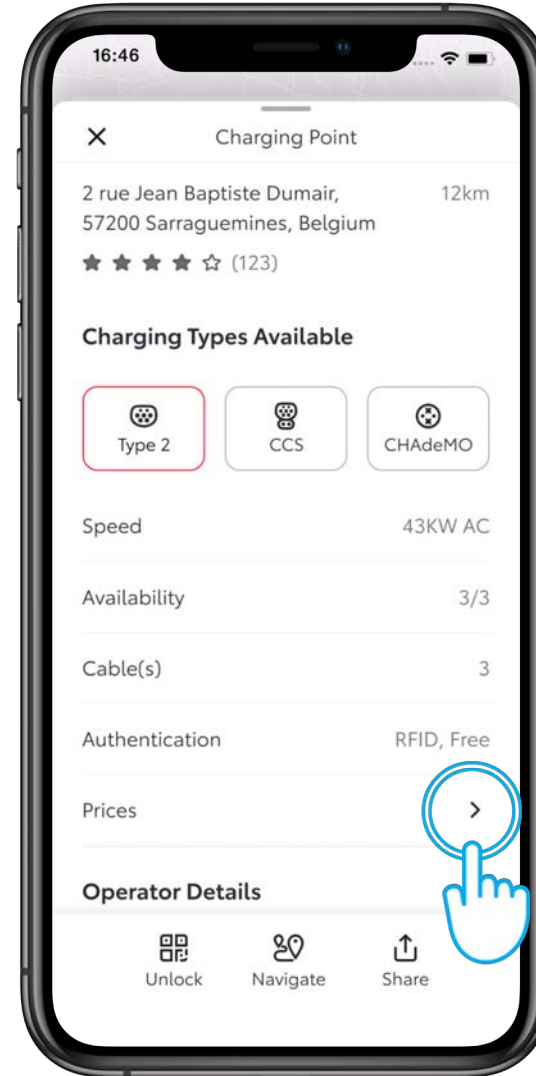
The map displays an updated view of charging stations.

VIEWING CHARGING STATION DETAILS

STEP 5

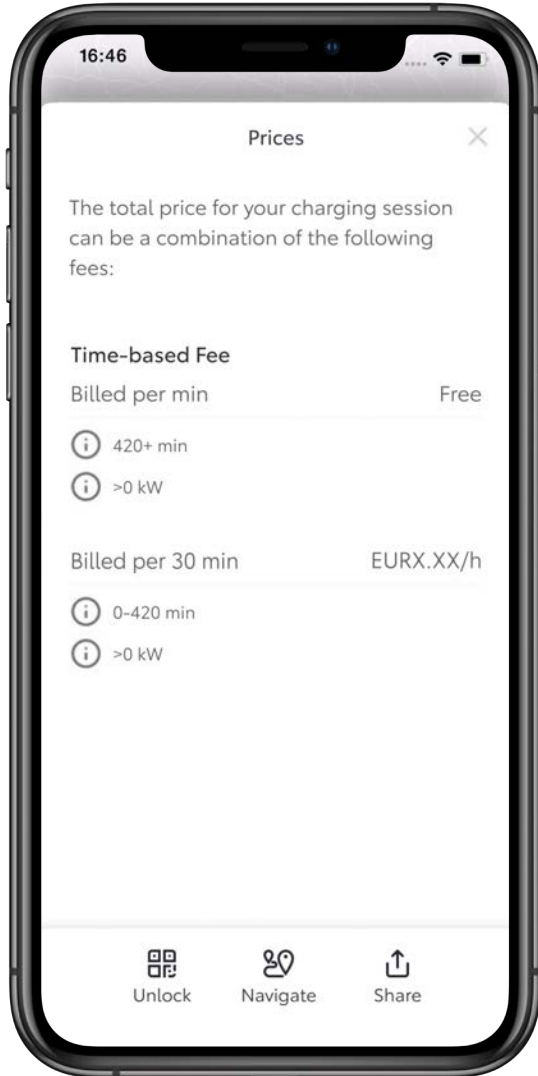Tapping an individual charging station displays the details of the station.

STEP 6

To view pricing information, tap "Prices".

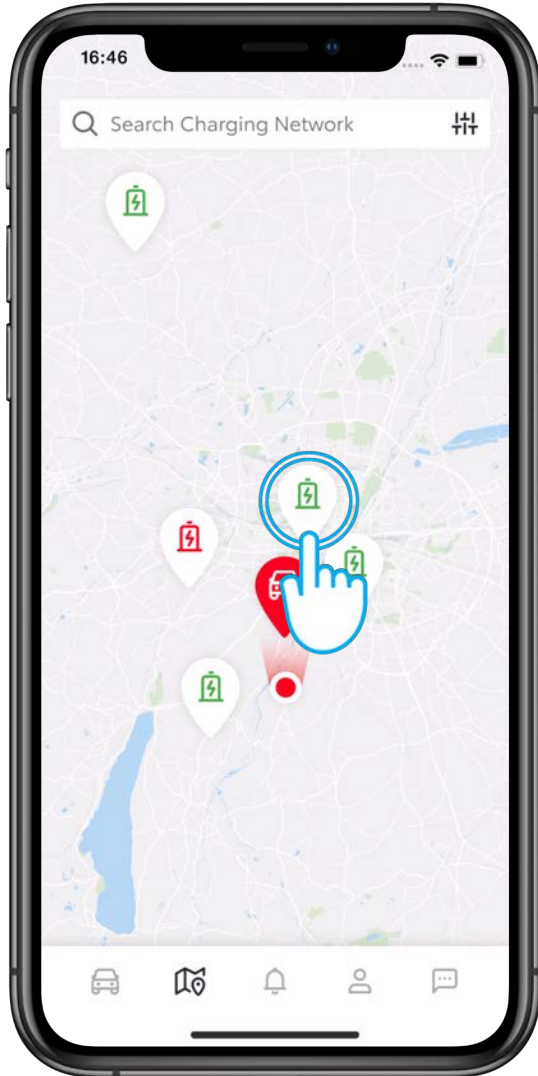# VIEWING CHARGING STATION DETAILS

STEP 5

The Prices screen displays the pricing applicable to the selected charging station.

If it is a time-based fee, be sure to monitor your charging time and be careful not to incur a lot of additional costs.
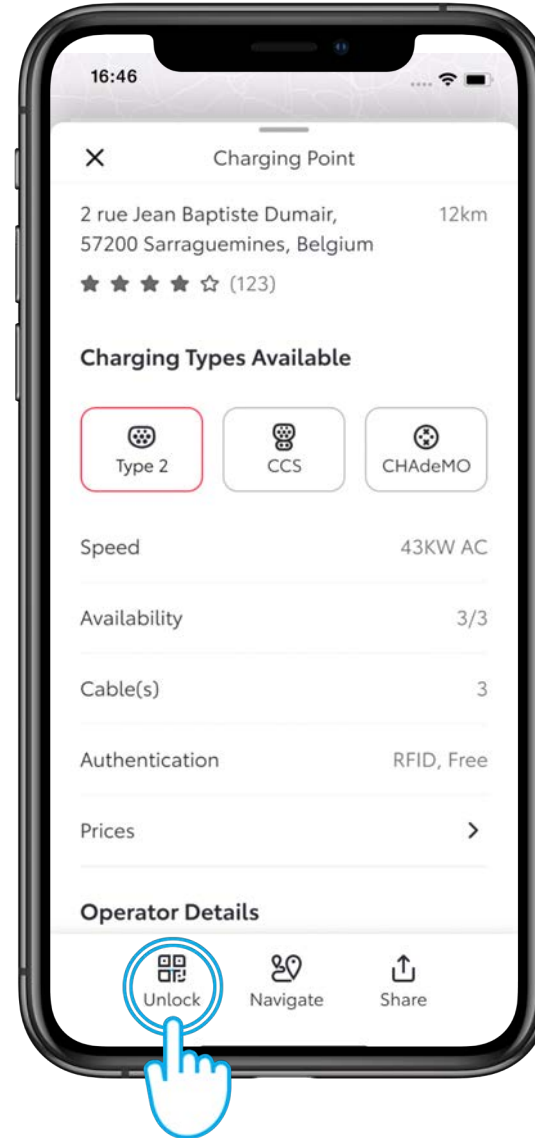
UNLOCKING A CHARGING STATION

STEP 1

Select your charging station.

STEP 2

Tap "unlock" to unlock the station.

Or, you can unlock a charging station using the Charging Network RFID card. Then you don't need to use the MyToyota app.
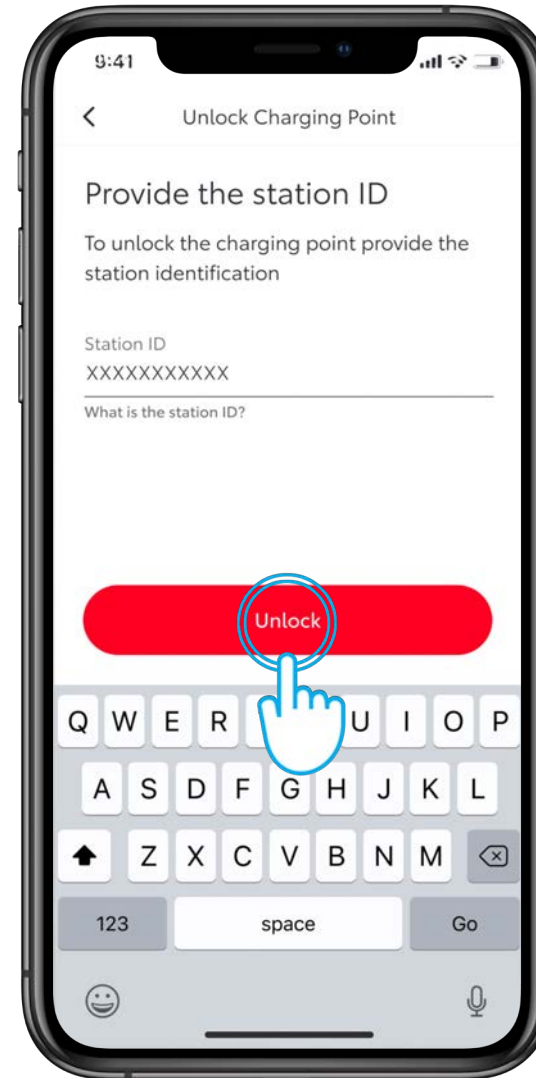
UNLOCKING A CHARGING STATION

STEP 3

Scan the QR code on the charging station to unlock it.

Sometimes, the Charge Point Operators add marketing details to the QR code to promote their services. In such cases, the QR code wont work and you receive an error.

As a workaround, tap "Enter Station ID" to manually enter the ID to unlock the charging station.

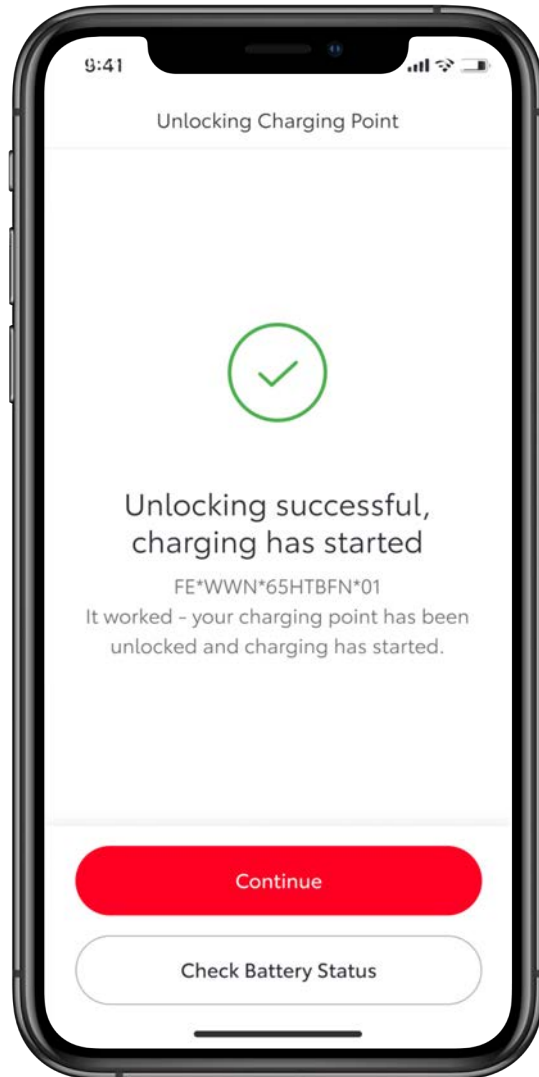NOTE: If you do not see the scanner, ensure that you have enabled Camera permission for the MyToyota app.

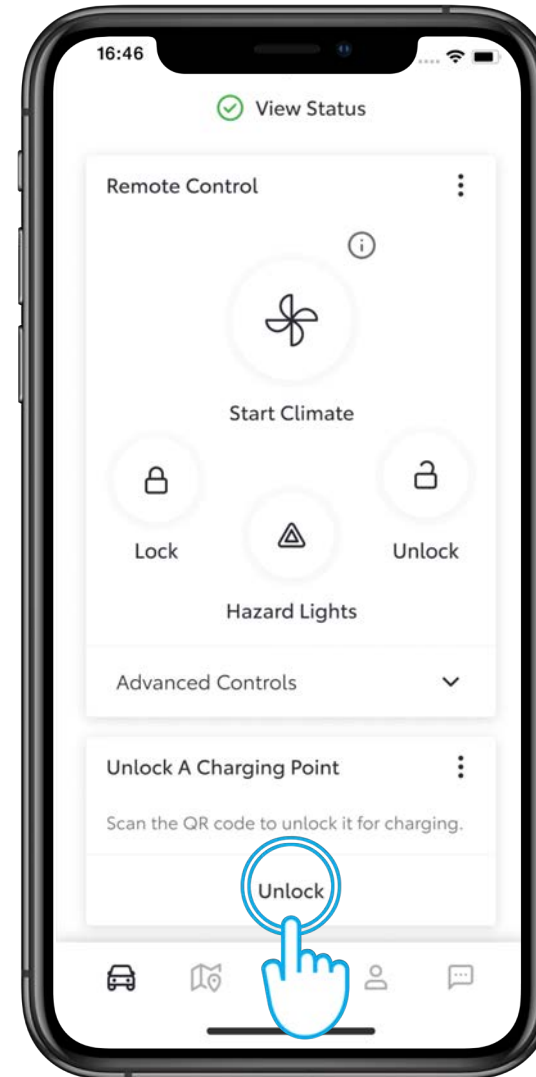## STEP 4

Tap on "Unlock"
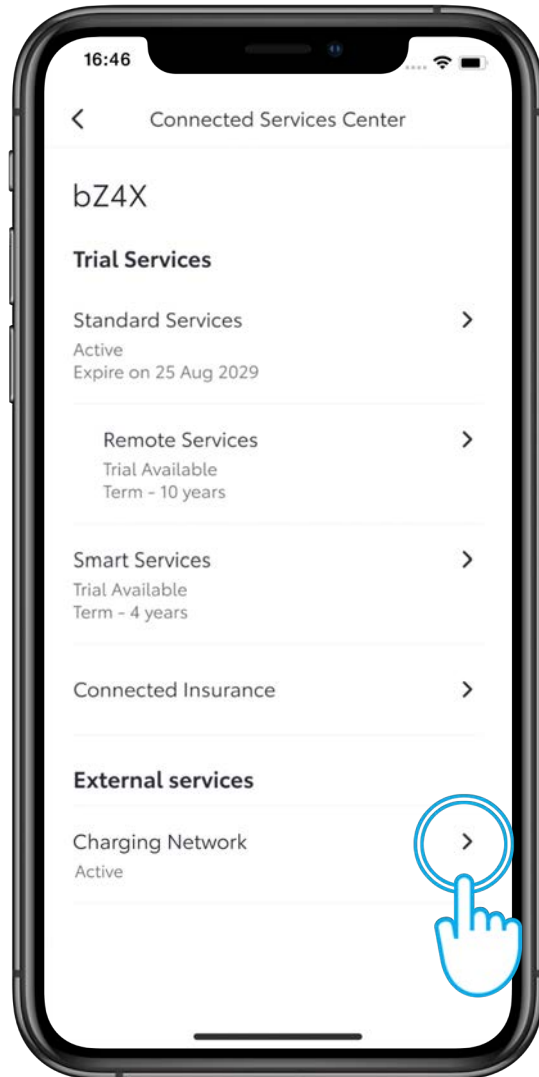
UNLOCKING A CHARGING STATION

STEP 5

The screen shows that unlocking was successful and charging has started.

If you drove to a charging station without finding it via the MyToyota app ,simply go to the 'Home Screen' & tap on the Unlock icon found under Unlock A Charging Point.
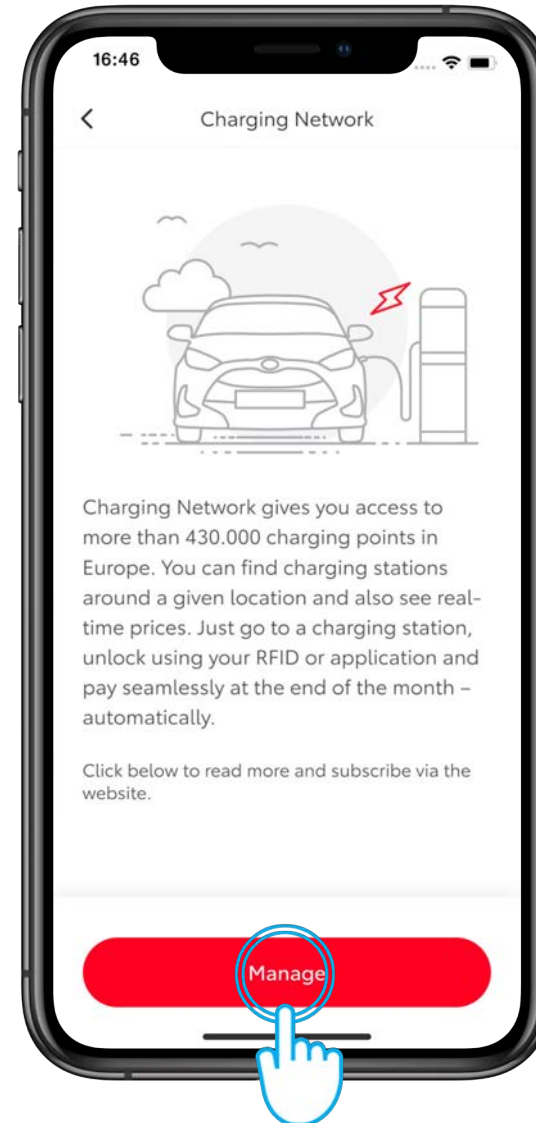
VIEWING CHARGING ACCOUNT DETAILS

STEP 1

On the Connected Services Center, you see Charging Network under external services as activated.
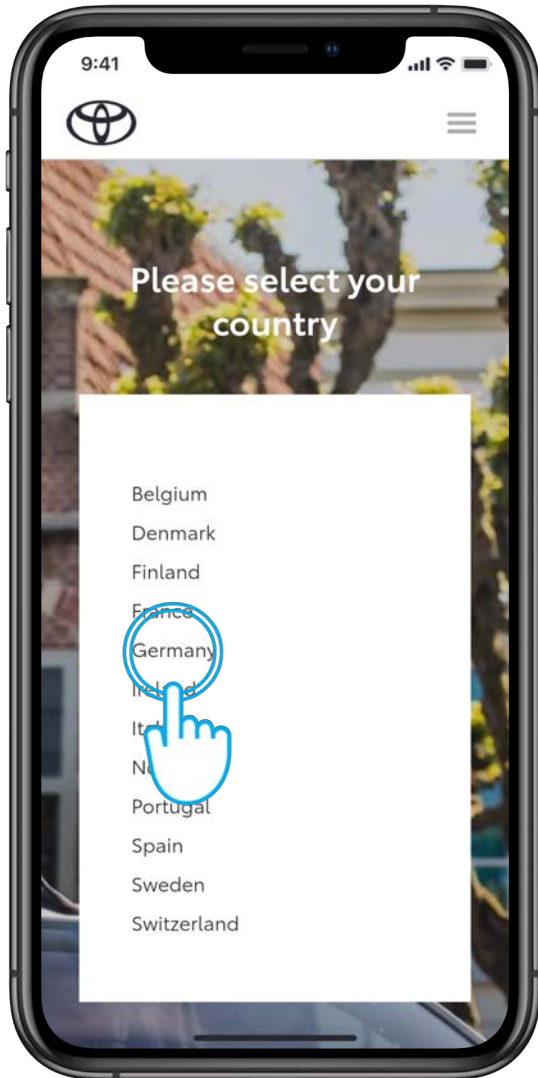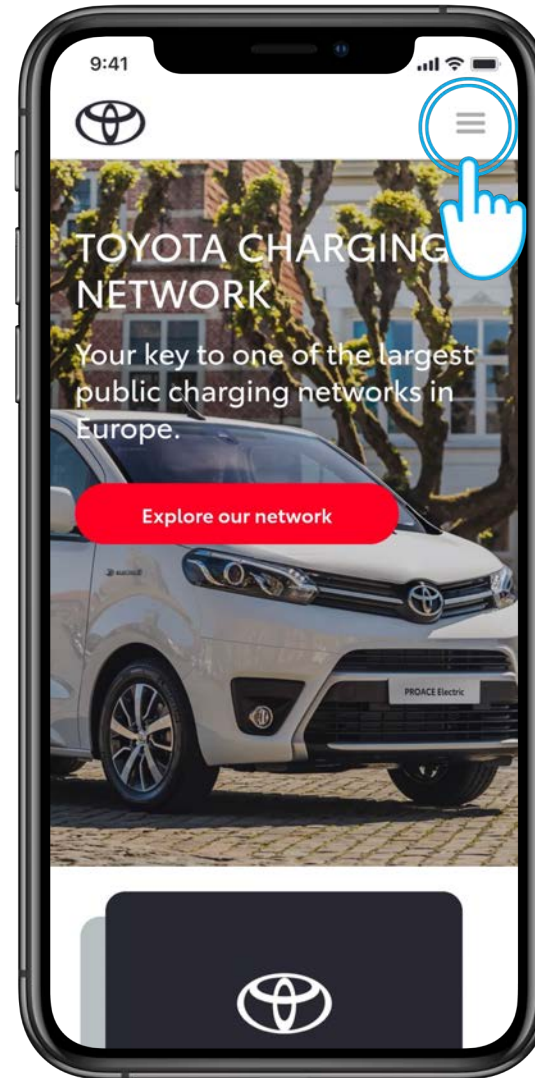
Tap "Charging Network".

STEP 2

Tap "Manage".

VIEWING CHARGING ACCOUNT DETAILS
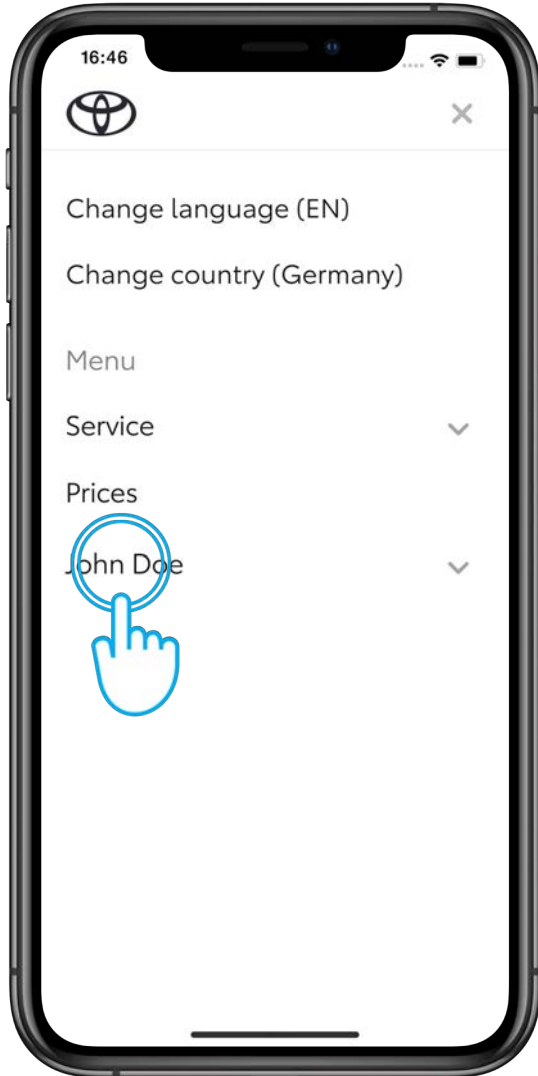
STEP 3

Select your country.

STEP 4

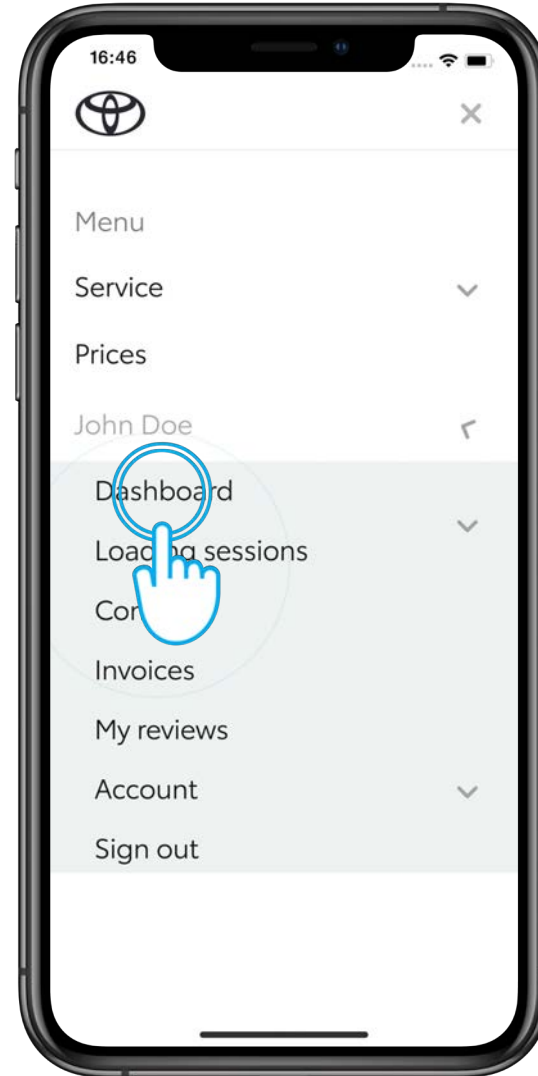Tap the menu icon in the top right corner.

VIEWING CHARGING ACCOUNT DETAILS

STEP 5

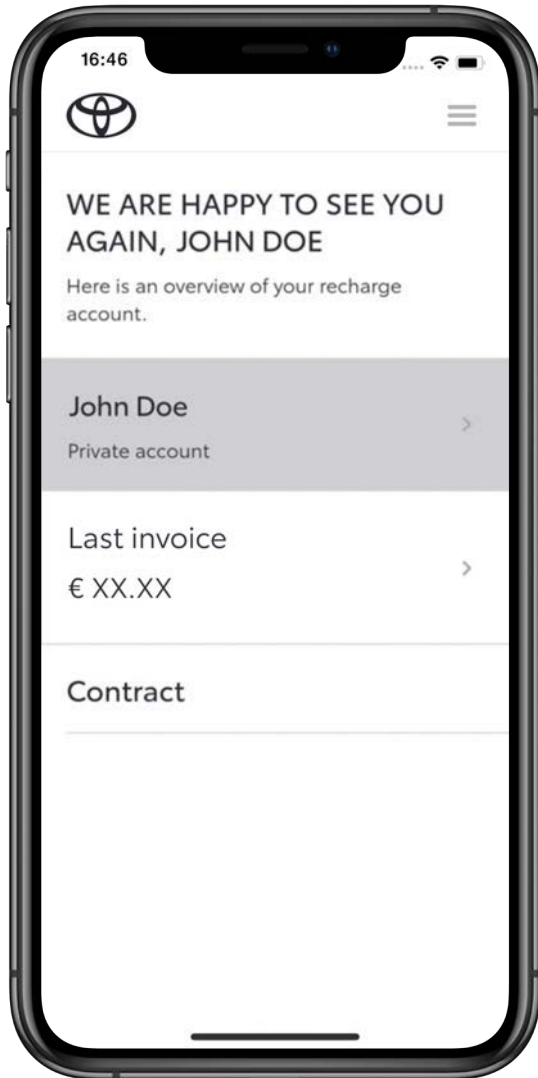On the Charging Network menu, tap your name to expand the menu.

STEP 6

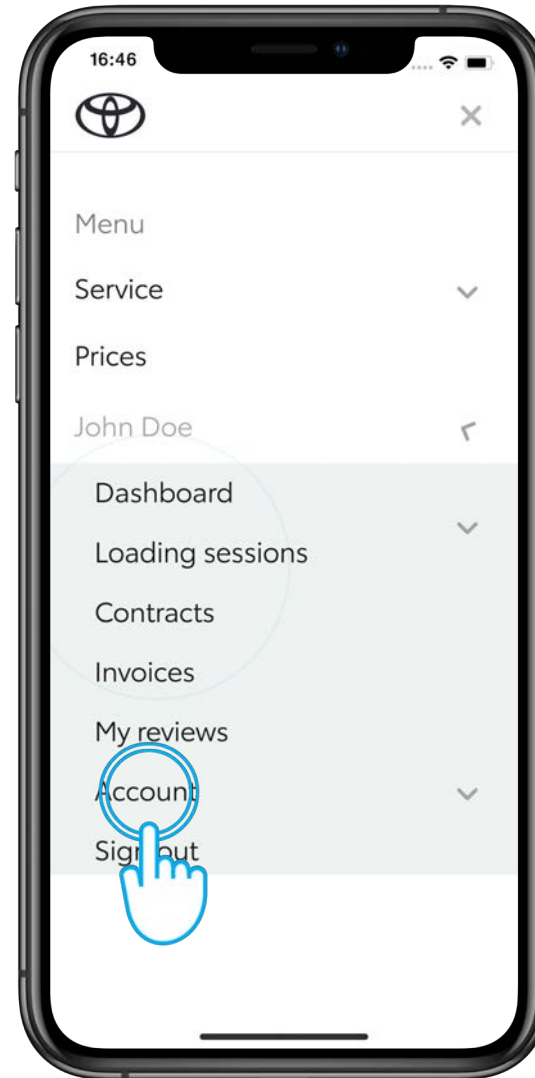Tap "Dashboard" to view the summary of your charging sessions.

VIEWING CHARGING ACCOUNT DETAILS

STEP 7

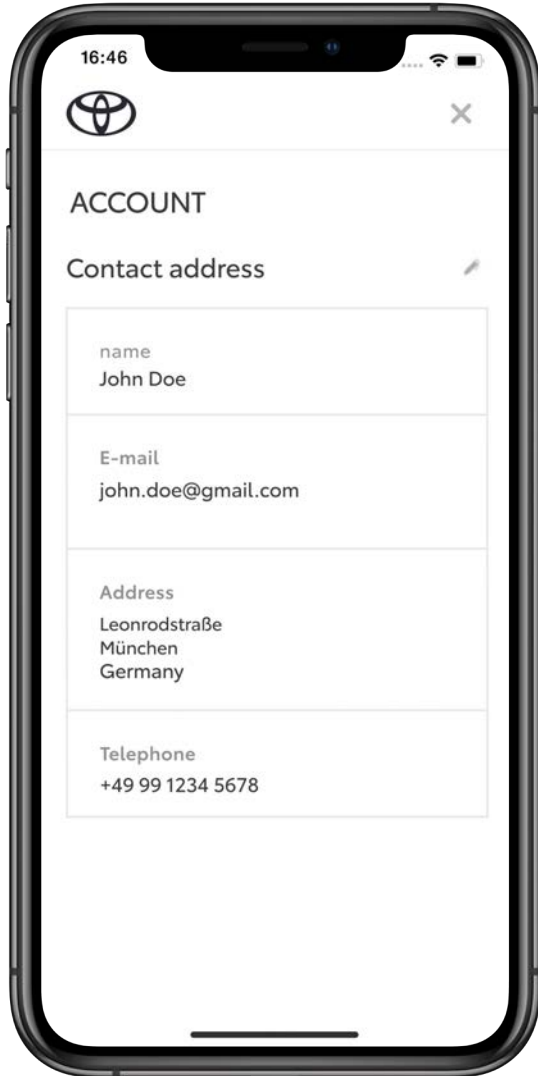On the Dashboard, you can see the last invoice and your contract details.

STEP 8

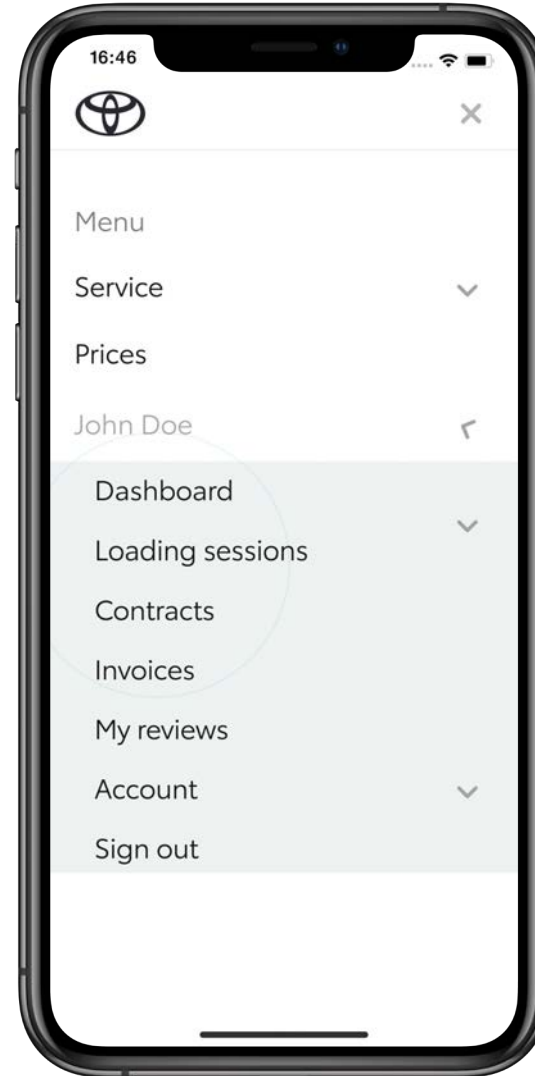From the menu, select "Account" to view account details.

VIEWING CHARGING ACCOUNT DETAILS

STEP 9

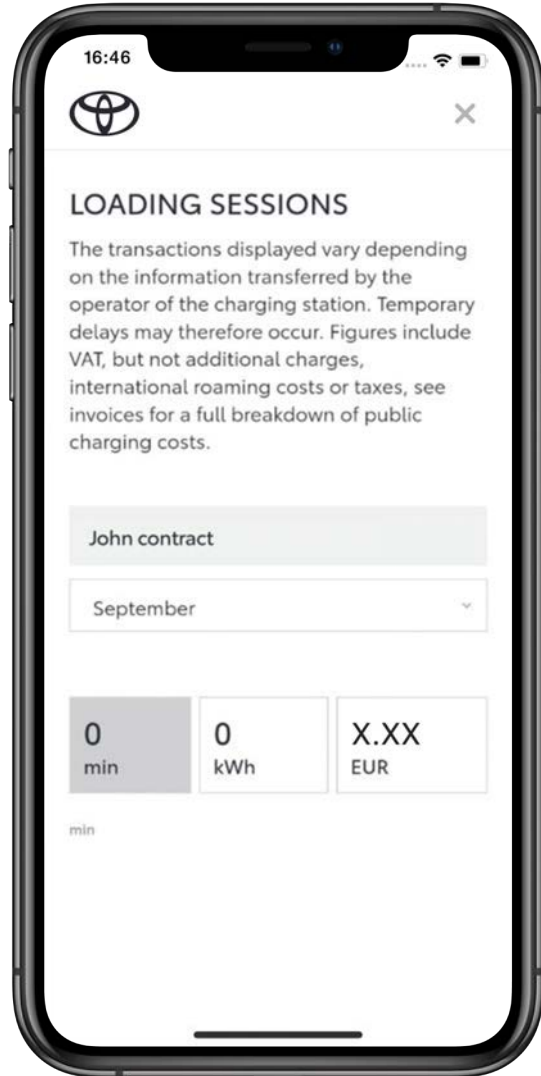Account details are shown.

STEP 10

From the menu, select "Loading sessions" to view monthly charging session details.

VIEWING CHARGING ACCOUNT DETAILS

STEP 11

Monthly charging session details are shown.